

Kelsall PPG Meeting

Thursday 16 January 2025

held at the Medical Centre, Kelsall

Minutes

Present : Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Elvin (Secretary), Julie Johnson, Claire Baker, Jen Bottomley Fiona Bazeley, Georgina Bailey, Lyn Howe, Alan and Ann Parsons, June Willis, Roger Bailey, Miranda Pothiawala and Nick Kusznr, Erin Murray.

1. Apologies & Minutes

Apologies :

There were no apologies and Caroline welcomed Erin who was able to attend in person for the first time in a while.

Nick noted that he was shown as attending the last meeting when he had sent apologies.

Action: Michele to amend minutes accordingly.

Minutes from the previous meeting were approved.

Updates on actions are:

2. Action Tracker

There are no significant changes to the Action Tracker.

The outstanding meeting with Sam to discuss the profile of the PPG on the Medical Practice website is now scheduled for 17 January.

3. Chairs Report

There was nothing specific to report that is not already covered elsewhere in the meeting.

4. Update on the Medical Centre

Claire reported that the very cold and icy weather presented the Medical Centre with safety challenges. There is no gritter bin for either the Centre or the road, which is steep and is sheltered housing.

Staff at the Medical Centre gritted the road regularly themselves to ensure safe access for staff and put round a warning to patients about unsafe access conditions.

A gritter bin was requested from CWAC a year ago. A further request has been made this year together with a plea for the road to be gritted.

It was decided to contact the Parish Council to ask them to speak with our councillors on our behalf about getting a gritter bin installed as a priority. It was also suggested the issue might be raised with our new MP but that more positively it would be good to invite our new MP to visit the Medical Centre and Wellbeing Hub.

Julie reported that they had used all the flu vaccines ordered and had acquired excess vaccines from other surgeries to fulfil demand.

Action: Julie, Alan and Jen to work on arranging a visit from our new MP

5. PPG Chairs Report

Rural Alliance PCN – the last meeting was 10th December. Paul could not attend and Caroline has not seen the minutes yet.

The next meeting of the PCN PPG Chairs is on 30th January, Alan has kindly agreed to represent our PPG at this meeting.

6. Wellbeing Hub Update

Both the Big November quiz and the C90 event were extremely successful as fund raisers for the Hub. The Sunday monthly quiz in January broke the attendance record which is a great start to the year.

7. Friends and Family

The Friends and Family survey results for December are as follows:

Poor	3
V. poor	3
Neither	6
Good	14
V Good	235
Total	261
Good or v. Good %	95%

The Friends and Family programme collects comments anonymously so it is not possible to contact the patient concerned if there has been a negative comment.

8. Recruitment of New PPG Members

There are no further new members. It was commented that if all current members attended and the committee grew further that a larger room would be needed to accommodate the meetings. We continue to work on diversity of membership.

9. Newsletter

It was noted we need to include something about the PPG for next Spring.

10. Any Other Business

There were three items of AOB, which Caroline had sent out in advance two days earlier for consideration and discussion.

- There is a Rural Together Meeting on 23 January at Tarvin Community Centre. The poster is unclear what to expect at the event but it is assumed different organisations will be represented there.
- We have been requested to circulate (electronically and in paper format as required) a rural transport survey. It was noted that the survey is too long.
- Caroline has been approached by PPGUK. It has been created in part because the loss of the CCG means there are fewer ways for the PPG voice to be heard and for PPGs to communicate with each other regionally and nationally. PPGUK has currently 12 representative PPGs from across England but would like to raise its profile and influence including developing a volunteer network. The organisation produces a newsletter with detailed information on various PPG related issues.

Action :

- Julie to email out the rural transport survey to their patient database and to put a link on to the Medical Centre website. Hard copies will be made available in the Wellbeing Hub. Julie to request hard copies from Claire Lockerbie. Caroline to check date required for completion of the survey.
- The pharmacy is also to be asked whether they would display copies.
- If individuals wish to support the PPG UK they can do so.

Julie reported that the ICB visit went well.

11. Next Meeting

The next meeting of the PPG is **Thursday 20 March** and the meeting following that is **Thursday 22 May**.